



Nominate a co-worker who has significantly & positively impacted the lives of others today!

Deadline is Aug. 31, 2016  
Details on Page 2

**FAC SPOTLIGHT:**  
**Sec. Landrum & Gov. Bevin Announce New Program for Service-Disabled Veterans**

*Modeled after Minority Woman Business Entity Program*

Last Friday Governor Matt Bevin and Secretary William M. Landrum III participated in the kickoff announcement of the new Kentucky Service-Disabled Veteran-Owned Small Business (KySDVOSB) Certification program that became effective July 15. Gov. Bevin also ceremonially signed House Bill 183.

They were joined by several legislators, including the main bill sponsors, State Representatives Dean Schamore and Russell Webber, and Dept. of Veteran Affairs Commissioner Norman E. Arfleck.

“A key objective of this administration is to promote a robust economic climate in Kentucky. This will help businesses to create an abundance of quality job opportunities,” said Gov. Bevin. “As a military veteran, small business owner and governor, I am honored to support other veterans in their entrepreneurial endeavors, especially through this newly established Certification Program.”

The SDVOSB Certification Program was created by House Bill 183 and is modeled after the Minority and Woman-Owned Business Enterprise (MWBE) program administered by the Finance and Administration Cabinet.

“In my 30 years of military service, I saw the triumphs and sacrifices our men and women in uniform, along with their families, made for our country,” said Sec. Landrum. “I am extremely pleased to bring this program to our veterans, most especially our service-disabled veterans.”

Sec. Landrum introduced Yvette Smith to everyone at the event. She heads up the Office of Equal Employment Opportunity and Contract Compliance (EEOCC) and is the point person to administer the new program.



Gene Kistler talking with Gov. Bevin.

Members from veteran service organizations and more than a dozen companies that are verified at the federal level attended Friday's kickoff. Gene Kistler with Kistler Consulting, LLC, a construction company that is verified at the federal level, was in attendance. He is the first company to submit an application for state certification.

“I was surprised to learn veteran owned businesses were not included in the Commonwealth's diversity programs when I started Kistler Consulting, LLC in 2014. I would like to thank Gov. Bevin and everyone who participated in creating House Bill 183. I look forward to explor-



Sec. Landrum welcoming everyone

ing opportunities this new program will present.” Nearly 60 Kentucky companies are already verified at the federal level and

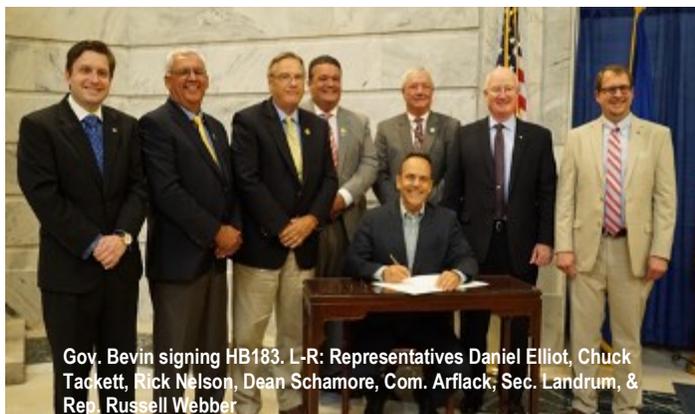


Yvette Smith (center) talking with several SDVOSB owners.

are encouraged to apply for Kentucky certification as the process will be streamlined for them. Approximately 70 companies have self-identified themselves as service-disabled in the state's procurement system.

KySDVOSB staff has contacted these companies to let them know about Kentucky's new program. All SDVOSB companies in Kentucky are encouraged to apply.

The application is online at [vetbiz.ky.gov](http://vetbiz.ky.gov).



Gov. Bevin signing HB183. L-R: Representatives Daniel Elliot, Chuck Tackett, Rick Nelson, Dean Schamore, Com. Arfleck, Sec. Landrum, & Rep. Russell Webber

## Parachute Team Land on Capitol Lawn to Celebrate Inductees in Kentucky Veterans Hall of Fame

Gov. Matt Bevin, Lt. Gov. Jenean Hampton and Sec. of State Alison Lundergan Grimes welcomed the Fastrax parachute team prior to a Tuesday morning ceremony honoring the 2016 [Kentucky Veterans Hall of Fame](#) (KVHOF) inductees at the State Capitol.

“As a fellow veteran myself, and on behalf of Lt. Gov. Jenean Hampton, a previous inductee of this Hall of Fame, I want to say we are grateful for the service you have provided — not only to the Commonwealth, but to this great nation as well,” Gov. Bevin said to the veterans. “This matters. America matters. The sacrifice of the



1.5 million veterans who have given their lives to preserve the freedom and liberty of Americans — that matters. Thank you.”

The Fastrax parachute team landed on the front lawn of the State Capitol carrying an 11,000 square foot American flag, a Purple Heart flag of 8,000 square feet and Gold Star Mothers flag of over 8,000 square feet. The team jumped with these flags in honor of the 2016 class for the KVHOF.

Lt. Gov. Jenean Hampton was inducted as a member of the KVHOF in 2015.

“As a member of the KVHOF class of 2015, I can relate to how special this day feels for the new inductees,” said Hampton.

Cont'd on Pg. 3

## Nominate Someone for the Governor's Ambassador Award

Do you know of a co-worker or another state employee who has significantly and positively impacted the lives of others? If so, then be sure to nominate that person today for the Governor's Ambassador Awards.

The esteemed annual awards highlight stories of public employees going above and beyond to help others.

Any state government employee can be recognized for contributions in the area of customer service, courage, leadership, professional achievement, teamwork (two or more employees), or community service and volunteerism. They may be a co-worker or they may be someone who helped you or others through a situation.

Award recipients will be honored at a special ceremony in October during Public Service Recognition Week, and will have a personalized brick placed along Ambassador Avenue outside the Thomas D. Clark Center for Kentucky History to memorialize their award.

Current employees or employees who have served within the past 12 months are eligible. All three branches of government are included.

### It's easy to nominate

Find nomination forms [here](#), or contact the Personnel Cabinet at (502) 564-5954.

Nominations may be made by an employee or private citizen.

The deadline to submit a nomination is Aug. 31.

For more information, including a list of last year's winners, visit the Kentucky Personnel Cabinet [website](#).



# 2016 COT GOLF SCRAMBLE FOR KENTUCKY EMPLOYEES CHARITABLE CAMPAIGN (KECC) September 9 @ Duckers Lake Golf Course

TEE TIMES @ 8AM & 1PM  
LUNCH PROVIDED AT NOON  
PRIZES FOR 1<sup>ST</sup> & 2<sup>ND</sup> PLACE  
TEAMS, CLOSEST TO THE PIN, LONG-  
EST DRIVE, DOOR PRIZES, ETC

CONTACT KIM MEYER AT  
502-564-6824 OR  
[KIM.MEYER@KY.GOV](mailto:KIM.MEYER@KY.GOV)  
TO REGISTER YOUR TEAM  
BY AUGUST 26  
\$50/PERSON

*Check out photos for  
the week on Page 4...*

#### Parachute Team from Pg. 2

"It was a tremendous honor to nominate a fellow female veteran for the KVHOF class of 2016."

Immediately following the landing, twenty-four veterans, from a variety of military branches and tours of duty, were honored and recognized at a ceremony in the Rotunda as inductees to the 2016 class of the KVHOF. Two of the inductees were inducted posthumously.

The induction ceremony included a presentation of the colors, pledge of allegiance, song of remembrance and an official recognition for KVHOF class of 2016.

[Click here to view highlight video](#)

[Click here](#) to see photos of the jump, courtesy of Marcia Adams with the Office of the Controller

## **ATTENTION: ALL EMPLOYEES Online Training Requirement**

The Personnel Cabinet has released an online training course for employees entitled **Overview of Executive Branch Ethics** which provides important information to employees about the code of ethics that establishes the ethical standards governing the conduct of all Executive Branch employees.

All current employees are required to complete the online course by **December 31, 2016** and new employees in years thereafter will also be required to complete the training within an established period .

To access the online course and printable version, [click here](#). The course may take a few moments to load once you click on the link, please be patient. If you have difficulty accessing the course, please contact your agency information technology staff.

### **VERY IMPORTANT:**

Upon completion of the course, employees must submit an Employee Acknowledgement Form to their supervisor AND to Amanda Arnold ([Amanda.Arnold@ky.gov](mailto:Amanda.Arnold@ky.gov)) within the Finance Cabinet Division of Human Resources.

**You will not receive credit for the course unless the Division of Human Resources receives your acknowledgement form.**

## RETIREMENTS

Congratulations to several Commonwealth Office of Technology staff who are retiring this month. Pictures from their retirement party with managers and co-workers.



**Above L-R:** Marcella Wright, Tom Rossman (retiring), Sandy Harp and Jim Barnhart



**L-R:** Greg Thomas, Sandi Partin (retiring) and Jim Barnhart



**Above L-R:** Greg Thomas, Mike Lee (retiring) and Jim Barnhart

**Left L-R:** Ronnie Boggs, Chris Taylor, Jim Robertson (retiring) and Jim Barnhart

## STANDARD PROCEDURE UPDATE

SP6.11.1 was recently updated and became effective on July 26, 2016. This relates to the Department of Revenue's cash handling procedure.

[Click here for the updated SP6.11.1](#)

**PLEASE NOTE:** Supervisors make sure to provide hard copies of the procedures to employees who have limited or no access to the Cabinet's intranet website.



**Above L-R:** Lisa Shelton, Paul Ratliff (retiring) and Jim Barnhart